

October 25, 2012

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JOHNNY APPLEFRITTER (1)
1111 FIRST AVE
FREEPORT NY 11520-1111

Dear JOHNNY APPLEFRITTER (1),

I am writing to inform you that a special retirement incentive offer letter, which also included an annuity estimate, was recently mailed to you. Unfortunately, due to a technical problem at the printing center, some individuals may have received an annuity estimate intended for another individual. The annuity statement contained your personal information, including your name, home address, date of birth, Employee Identification Number, service history, and salary and benefit information. Your social security number is NOT listed on the annuity estimate. Please be aware that this problem occurred within a very limited area in the state of California.

Postal Service management was notified of the issue and an investigation is in progress. While we have no indication that any of the information sent has been compromised, we are advising you of this incident to also ensure you have the correct annuity information and so you may take precautionary measures to protect yourself.

To ensure all our employees have accurate information, we are resending the special retirement incentive letter to ALL Full Time optionally eligible APWU employees in the state of California. All information and deadlines for this special retirement incentive offer remain the same. We understand the importance of this significant career decision and assure you that we have taken the necessary steps to make certain that all the information you have is correct. If you received any information for another employee, we request that you shred that information.

You may also access your current annuity estimate at any time using the eRetire self-service application on LiteBlue.usps.gov. You will need your employee ID and USPS PIN. The eRetire self-service app is located on the Employee Apps carousel at the center of the *LiteBlue* home page

In order to protect your Employee Identification Number, we suggest you change your USPS Personal Identification Number (PIN), which prevents unauthorized access to confidential employee information, including phone bidding, computerized bidding, and PostalEASE records. Follow the steps below to change your PIN.

1. Call *PostalEASE* at **1-877-4PS-EASE** (1-877-477-3273).
2. At the prompt for Job Bidding, **Press** or **Say** the number **TWO**.
3. Follow the instructions for entering your **Employee ID** and **Current PIN**.
4. At the main menu, select option 5.
5. Follow the instructions for entering a new **4-digit Number** of your choice.
6. The system confirms your new 4-digit PIN.

One of the best sources of information on data protection is the Federal Trade Commission (FTC). The FTC's Web site (www.ftc.gov) provides useful information regarding identity theft and

data protection. The FTC's most comprehensive information regarding identity theft can be found at www.ftc.gov/idtheft or you may call the FTC's Identity Theft Data Clearinghouse at 1-877-438-4338 (TTY: 1-866-653-4261).

The privacy and security of this data is of the utmost importance. Please accept my personal apology and assurance that the Postal Service is working to minimize any impact this incident may have on you. We hope to provide you with additional information as it becomes available.

Please feel free to contact the HR Shared Service Center at 1-877-477-3273, option 5, with any questions you may have.

Thank you for your dedicated service to the United States Postal Service and whatever career decision you make, best wishes moving forward.

Sincerely,


Deborah M. Giannoni-Jackson
Vice President Employee Resource Management

Enclosure