| LDRC REPRESENTATIVES |
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| PRINTED NAME         |

| IN I ED NAME | INITIALS |  |  |
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| USPS:        | USPS:    |  |  |
| APWU:        | APWU:    |  |  |
| NPMHU:       | NPMHU:   |  |  |

## UPDATED REGIONAL INSTRUCTION - 399 REVIEW

## REVISED 9-1-2017 INSTALLATION INVENTORY OF MAIL PROCESSING OPERATIONS

| FACILITY:                         | CITY:    | STATE/ZIP CODE                          | •                            | DATE:                    |  |
|-----------------------------------|----------|---|------------------------------|--------------------------|--|
|                                   |          |   |                              |                          |  |
| 1. OPERATION NUMBER OR LOCAL DESC | CRIPTION | 2. FUNCTION NUMBER OR LOCAL DESCRIPTION | AS OF 9-1-2017<br>IN COLUMN) | ASSIGNED<br>(PLACE A "X" | 4. NUMBER OF<br>ATTACHED<br>DIAGRAM(S)<br>(OPTIONAL) |
|                                   | #        |   | CLERK                        | MAIL HANDLER             | <b></b>  |
|                                   |          |   |                              |                          | _  |
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