



OCT 28 2011

October 27, 2011

Mr. Cliff Guffey
President
American Postal Workers Union
(APWU), AFL-CIO
1300 L Street NW
Washington, DC 20005-4128

**Certified Mail Tracking Number:
7010 3090 0001 2044 8287**

Dear Cliff,

Pursuant to Article 19 of the Collective Bargaining Agreement, this letter serves as notification of the enclosed proposed draft mm11138ac Updated Staffing Criteria for MOS Clerk Positions.

The purpose of this bulletin is to release updated staffing criteria for the Maintenance Operations Support (MOS) Clerk Positions. The updated staffing formula supersedes MOS staffing criteria originally released within MMO-074-00. Headquarters Maintenance Operations recently reviewed the (MOS) function to determine the correct number of MOS clerks needed at each facility to support maintenance operations. Numerous facilities were visited and MOS duties were observed on all tours. The impact of the improvements in technology and in the computerized maintenance management system has resulted in the elimination or significant reduction in work task requirements to support the maintenance operation.

Therefore, based on the results of the national review, staffing criteria for MOS clerk positions have been updated. A new staffing calculation has been developed to correctly align the current work load to the number of authorized positions.

Attached please find the draft MMO (MMO_mm11138ac) and the narrative letter outlining the changes and the reasons therefore (MM11138ac Article 19 Narrative Letter). The current MMO-074-00 is attached with the section proposed for change highlighted in Section 10. g., Attachment 1 page 16 (mmo07400_Current MMO).

If there are any questions, please contact Terry LeFevre of my staff.

Sincerely,

A handwritten signature in black ink, appearing to read "Patrick M. Devine".

Patrick M. Devine
A/Manager
Contract Administration (APWU)

Enclosures