



# Now Hiring

## Open Maintenance Positions:

- Electronic Technician
- Building Equipment Mechanic
- Maintenance Mechanic, Mail Processing Equipment
- Area Maintenance Technician
- Maintenance Mechanic
- Laborer, Custodial

**Apply Today**

Check your facility bulletin board for the In-Service Register procedures.

# Position Descriptions

## Electronic Technician (ET PS-10)

Carries out all phases of maintenance, troubleshooting, and testing of electronic circuitry used in equipment and systems requiring knowledge of solid-state electronics. Instructs and provides technical support on complex systems and on combinational (hardware/software) or intermittent problems.

## Building Equipment Mechanic (BEM PS-09)

Performs involved troubleshooting and complex maintenance on building and building equipment systems, and preventive maintenance and inspections of building, building equipment, and building systems. Maintains and operates a large automated air conditioning system and large heating system.

## Maintenance Mechanic, Mail Processing Equipment (MPE PS-09)

Performs involved troubleshooting and complex maintenance throughout the system of mail processing equipment, and preventive maintenance inspections of mail processing equipment and building equipment.

## Area Maintenance Technician (AMT PS-09)

Installs, maintains, repairs, removes, and disposes of postal equipment as appropriate at Post Office™ locations that do not have maintenance capability within the geographic area served by the area maintenance office assigned. Installs, moves, or repairs Post Office screen-line equipment, lock boxes, furniture, and mechanical equipment. Performs involved troubleshooting and complex maintenance on building and building equipment systems. Applicants must have a valid state driver's license and demonstrate and maintain a safe driving record.

## Maintenance Mechanic (MM PS-07)

Independently performs semi-skilled preventive, corrective, and predictive maintenance tasks associated with the upkeep and operation of various types of mail processing buildings; and customer service, building, and delivery equipment.

## Laborer, Custodial (LC PS-04)

Performs manual labor in connection with maintenance and cleaning of the buildings and ground of a Postal facility; assists in firing low pressure boiler and in making minor repairs to the building and equipment. These duties may involve using a variety of hand and power tools, and power-driven custodial equipment.

