



UNITED STATES POSTAL SERVICE
 Labor Relations Department
 475 L'Enfant Plaza, SW
 Washington, DC 20280-4100

ARTICLE	19
SECTION	ASM
SUBJECT	FORM, LOCALLY DEVELOPED

Mr. Brian D. Farris
 Director, City Delivery
 National Association of Letter
 Carriers, AFL-CIO
 100 Indiana Avenue, N.W.
 Washington, DC 20001-2197

JUL 8 1988

Re: Branch
 Edmonds, WA 98020
 H4N-5R-C 33012

Dear Mr. Farris:

On April 21, 1988, we met to discuss the above-captioned grievance at the fourth step of our contractual grievance procedure.

The issue in this grievance is whether management violated the National Agreement when it used a locally developed form to supplement the data provided on Form 3996.

During our discussion, we mutually agreed that no national interpretive issue is presented in this case. We also agreed that the issuance of local forms, and the local revision of existing forms is governed by Section 324.12 of the Administrative Support Manual (ASM). The locally developed form at issue was not promulgated according to ASM 324.12. Therefore, management will immediately discontinue using this form.

Please sign and return the enclosed copy of this letter as your acknowledgment of agreement to settle this case.

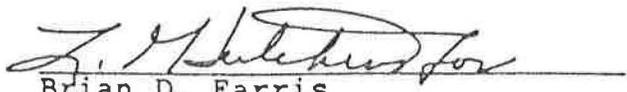
Mr. Brian D. Farris

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Time limits were extended by mutual consent.

Sincerely,


Charles J. Dydek
Grievance & Arbitration
Division


Brian D. Farris
Director, City Director
National Association of Letter
Carriers, AFL-CIO

02/10/89

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