



UNITED STATES POSTAL SERVICE
475 L'Enfant Plaza, SW
Washington, DC 20290

MAR 30 1984

Mr. Halline Overby
Assistant Secretary-Treasurer
National Association of Letter
Carriers, AFL-CIO
100 Indiana Avenue, N.W.
Washington, D.C. 20001-2197

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|---------|----------------|
| ARTICLE | 19 |
| SECTION | ELM |
| SUBJECT | CALL IN POLICY |

Re: Class Action
Tampa, FL 33602
E1N-3W-C 21270

Dear Mr. Overby:

On February 17, 1984, we met to discuss the above-captioned case at the fourth step of the contractual grievance procedure set forth in the 1981 National Agreement.

The question raised in this grievance involves a local policy concerning the procedure to call in and advise management of an employee's absence.

After further review of this matter, we mutually agreed that no national interpretive issue is fairly presented in the particulars evidenced in this case. It was mutually agreed that any local policy establishing a call-in procedure must be in compliance with Section 513.332 of the Employee and Labor Relations Manual (ELM).

Accordingly, as we further agreed, this case is hereby remanded to the parties at Step 3 for application of the fact circumstances to the above-referenced ELM provision.

Please sign and return the enclosed copy of this letter as your acknowledgment of agreement to remand this case.

Time limits were extended by mutual consent.

Sincerely,

Leslie Bayliss
Labor Relations Department

Halline Overby
Assistant Secretary-Treasurer
National Association of Letter
Carriers, AFL-CIO

1. The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that this is crucial for ensuring the integrity of the financial data and for facilitating audits.

2. The second part of the document outlines the various methods used to collect and analyze data. It describes how different types of information are gathered and how they are processed to generate meaningful insights.

3. The third part of the document details the specific procedures for data collection and analysis. It provides a step-by-step guide to ensure that the process is consistent and reliable across all departments.

4. The fourth part of the document discusses the challenges associated with data collection and analysis. It identifies common pitfalls and offers strategies to overcome them, ensuring that the data remains accurate and up-to-date.

5. The fifth part of the document describes the tools and software used to facilitate data collection and analysis. It highlights the benefits of using modern technology to streamline the process and reduce the risk of human error.

6. The sixth part of the document discusses the importance of data security and privacy. It outlines the measures taken to protect sensitive information and ensure compliance with relevant regulations.

7. The seventh part of the document describes the role of data in decision-making. It explains how the analysis of data can provide valuable insights that inform strategic planning and operational improvements.

8. The eighth part of the document discusses the future of data collection and analysis. It explores emerging trends and technologies that are expected to shape the way data is handled in the coming years.

9. The ninth part of the document describes the importance of data literacy. It emphasizes that all employees should have a basic understanding of data and how to use it effectively in their work.

10. The tenth part of the document discusses the role of data in customer relationship management. It explains how analyzing customer data can help businesses better understand their needs and provide personalized services.

11. The eleventh part of the document describes the importance of data in supply chain management. It explains how analyzing supply chain data can help businesses optimize their operations and reduce costs.

12. The twelfth part of the document discusses the role of data in human resources management. It explains how analyzing employee data can help businesses attract and retain top talent.

13. The thirteenth part of the document describes the importance of data in marketing. It explains how analyzing marketing data can help businesses identify their target audience and develop effective marketing campaigns.

14. The fourteenth part of the document discusses the role of data in sales. It explains how analyzing sales data can help businesses identify their best-selling products and optimize their sales strategy.

15. The fifteenth part of the document describes the importance of data in operations. It explains how analyzing operational data can help businesses identify inefficiencies and improve their overall performance.

16. The sixteenth part of the document discusses the role of data in risk management. It explains how analyzing risk data can help businesses identify potential threats and develop strategies to mitigate them.

17. The seventeenth part of the document describes the importance of data in compliance. It explains how analyzing compliance data can help businesses ensure they are following all relevant laws and regulations.

18. The eighteenth part of the document discusses the role of data in corporate governance. It explains how analyzing corporate data can help businesses make informed decisions and ensure the interests of all stakeholders are protected.