



RECEIVED DEC 7 1983

UNITED STATES POSTAL SERVICE
475 L'Enfant Plaza, SW
Washington, DC 20260

DEC 2 1983

SEARCHED	16
SERIALIZED	
INDEXED	
FILED	
Discussion	
The Note Book	

Mr. Thomas Freeman, Jr.
Assistant Director
Maintenance Division
American Postal Workers
Union, AFL-CIO
817 14th Street, N.W.
Washington, D.C. 20005-3399

Re: T. Scala
USPS-BMC, FL 32099
HLC-3W-C 24639

Dear Mr. Freeman:

On October 25, 1983, we met to discuss the above-captioned grievance at the fourth step of our contractual grievance procedure.

The grievance concerns whether a "note book" containing the dates, times, and subject matter of discussions held with employees may be passed from one supervisor to another.

We mutually agreed that the dispute, as related by the information in this grievance, is not interpretive.

The parties have consistently agreed that the procedure related by this grievance is improper, as supervisors will not exchange written notes regarding discussions. The outgoing supervisor may orally exchange information relative to discussions with the employee's current supervisor when requested.

Accordingly, this grievance is remanded to Step 3 for further processing as appropriate.

Please sign and return the enclosed copy of this decision as acknowledgment of agreement to remand this case.