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FEB 3 1984  
Clerk Division

UNITED STATES POSTAL SERVICE  
475 L'Enfant Plaza, SW  
Washington, DC 20260

FEB 29 1984

Mr. James Connors  
Assistant Director  
Clerk Craft Division  
American Postal Workers  
Union, AFL-CIO  
817 - 14th Street, N.W.  
Washington, D.C. 20005-3399

ARTICLE 16  
SECTION  
SUBJECT  
LETTER OF WARNING  
EXPUNGE

Re: Class Action  
Memphis, TN 38101  
HLC-3F-C 27044

Dear Mr. Connors:

On February 3, 1984, we met to discuss the above-captioned grievance at the fourth step of our contractual grievance procedure.

This grievance involves the disposition of copies of cancelled letters of warning.

During our discussion, we agreed to resolve this case based on our mutual understanding that copies of cancelled letters of warning are removed from Official Personnel Folders and these letters cannot be used in subsequent disciplinary actions.

Please sign and return the enclosed copy of this decision as your acknowledgment of agreement to resolve this case.

Sincerely,

Margaret H. Oliver  
Margaret H. Oliver  
Labor Relations Department

James Connors  
James Connors  
Assistant Director  
Clerk Craft Division  
American Postal Workers  
Union, AFL-CIO