



EMPLOYEE AND LABOR RELATIONS GROUP  
Washington, DC 20260  
July 25, 1979

RECEIVED BY  
JUL 26 1979

Mr. Forrest Newman  
Director, Industrial Relations  
American Postal Workers Union, AFL-CIO  
817 - 14th Street, NW  
Washington, DC 20005

INDUSTRIAL  
RELATIONS

ARTICLE	16
SECTION	
DISCUSSION	
NOTATIONS-PRIVATE	

Re: S. Johnson  
Oakland, CA  
A8-W-0004/W8C5CD2047  
APWU-A8-0004

Dear Mr. Newman:

On June 8, 1979, we met on the above-captioned case at step four of the contractual grievance procedure set forth in the 1978 National Agreement.

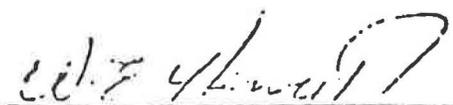
The matter at issue in this grievance is whether it is proper for a supervisor to record a discussion on a particular form and place the form in a general file.

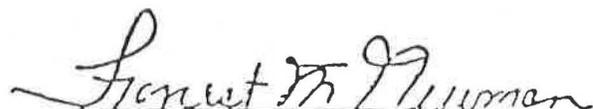
The following represents our mutual interpretation of the contract provisions covering this issue and settles all matters in dispute in this case.

"The parties mutually agree that the language in Article XVI of the 1978 National Agreement intends that notations of discussions made by a supervisor are strictly personal and are not to be considered official Postal Service documents. As such, they are not to be made a part of a central record system to which other individuals have access, nor should a written notation be passed from one supervisor to another".

Please sign the copy of this letter as your acknowledgment of the agreed to interpretation.

Sincerely,

  
William E. Henry, Jr.  
Acting General Manager  
Grievance Division  
Labor Relations Department

  
Forrest M. Newman  
Director of Industrial  
Relations  
American Postal Workers  
Union