



UNITED STATES POSTAL SERVICE
475 L'Enfant Plaza, SW
Washington, DC 20260

Mr. James Connors
Assistant Director
Clerk Craft Division
American Postal Workers
Union, AFL-CIO
1300 L Street, N.W.
Washington, DC 20005-4107

JUL 27 1988

ARTICLE	17
SECTION	
SUBJECT	
INFO REQUEST	
DISCUSSION AGT	

Re: Local
Inglewood, CA 90311
H4C-5C-C 45726

Dear Mr. Connors:

On March 22, 1988, we met to discuss the above-captioned grievance at the fourth step of our contractual grievance procedure.

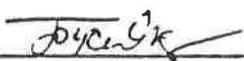
The issue in this grievance is whether management was proper in denying the union's request for copies of a supervisor's personal notes which were taken during a discussion.

During our discussion, we mutually agreed that when requested, the union will be given the date and subject of a discussion, providing that such discussion was relied upon by the supervisor in a disciplinary action to establish that the employee had been made aware of his/her obligations and responsibilities.

Please sign and return the enclosed copy of this decision as your acknowledgment of agreement to settle this case.

Time limits were extended by mutual consent.

Sincerely,



Joyce Ong
Labor Relations Department



James Connors
Assistant Director
Clerk Craft Division
American Postal Workers Union,
AFL-CIO