



UNITED STATES POSTAL SERVICE
475 L'Enfant Plaza, SW
Washington, DC 20260

Mr. James Connors
Assistant Director
Clerk Craft Division
American Postal Workers
Union, AFL-CIO
817 14th Street, N.W.
Washington, D.C. 20005-3399

ARTICLE	17
SECTION	
SUBJECT	
INFO. REQUEST	
LEAVE RECORD	

Re: APWU - Local
Phoenix, AZ 85026
H1C-5K-C 21566

Dear Mr. Connors:

This supersedes my letter of July 20, 1984.

On June 12, 1984, we met to discuss the above-captioned grievance at the fourth step of our contractual grievance procedure.

The grievance concerns whether management may designate a supervisor, other than the immediate supervisor, to whom a steward must go to obtain access to files, documents and other records necessary for processing a grievance. In this case, the steward seeks to review leave records maintained in the tour superintendent's office.

We mutually agreed that this grievance does not fairly present an interpretive question. If a steward seeks leave records kept in the tour superintendent's office, he simply requests investigative time from his immediate supervisor to go to that office to review the files. On reaching that office, it only makes sense that he advise the designated custodian of his purpose. Any request to review appropriate records necessary to process a grievance or determine if a grievance exists shall not be unreasonable denied.

Accordingly, this grievance is remanded to Step 3 for further processing.

Please sign and return the enclosed copy of this decision as acknowledgment of agreement to remand this case.