## MEMORANDUM OF UNDERSTANDING BETWEEN THE UNITED STATES POSTAL SERVICE AND THE AMERICAN POSTAL WORKERS UNION, AFL-CIO

## **RE: Mail Processing Clerk Position**

The Postal Service notified the American Postal Workers Union (APWU) by letter dated March 1, 2002, of its' decision to implement a new position of Mail Processing Clerk pursuant to Article 1, Section 5 of the USPS/APWU Collective Bargaining Agreement. The Postal Service additionally notified the APWU by letter dated April 30, 2002, that the Mail Processing Clerk position would become effective May 4, 2002.

The parties agree that the Mail Processor position duties and responsibilities will be combined with Level 5 Mail Processing and Distribution positions' duties to establish one position description entitled Mail Processing Clerk, PS-5. The Mail Processing Clerk, PS-5 position will replace the following job descriptions:

Mail Processor, PS-5
Distribution Clerk, PS-5
Optical Character Reader Operator, PS-5

## Implementation Procedures

All current employees in the position descriptions listed above will be automatically placed in the newly established Mail Processing Clerk position.

Mail Processing Clerk, Level 5, notice of duty assignments, when posted, will continue to contain information required in Article 37.3.E., which includes in #5:

"The principal assignment area (parcel post, incoming or outgoing in the main office, or specified station, branch, or other location(s) where the greater portion of the assignment will be performed)."

The employees' current duty assignments will continue unless changed by management in accordance with the appropriate provisions of the Collective Bargaining Agreement. It is understood that employees in the Mail Processing Clerk, Level 5 position may be assigned in mail processing operations in accordance with the employees' training and qualifications, and in accordance with the Collective Bargaining Agreement.

This understanding is made for the purposes described above and is not intended to alter any of the provisions of the Collective Bargaining Agreement. This agreement is made without prejudice or precedent to either party's position with respect to position descriptions or any other provision of the National Agreement.

James J. McCarthy

Union, AFL-CIO

Director, Clerk Division

American Postal Workers

Peter A. Sgro

Manager Contract Administration

U.S. Postal Service

Date: 5/9/02