# **Mandatory Stand-Up Talk**

### **April 21, 2023**

## **Be Cybersafe when changing elections in PostalEASE**

The Postal Service is reminding employees that all PostalEASE functions previously disabled, have been reactivated in LiteBlue to include changing your elections for net-to-bank and allotments.

As a reminder, net-to-bank and allotment changes through the HRSSC Interactive Voice Response system and access to eOPF **remain disabled**.

When accessing sites such as LiteBlue or PostalEASE it important to beware of fraudulent websites that may compromise your personal information. The following guidelines will help you further protect your personal information.

### Do:

- When accessing LiteBlue, enter liteblue.usps.gov ("w-w-w dot l-i-t-e-b-l-u-e dot u-s-p-s dot g-o-v") directly into the address bar and bookmark as a favorite.
- Ensure you are on the correct website by looking at the web address.
- Stop and think before providing personal information and interacting with websites.
- Report suspicious activity to the Cybersecurity Operations Center by e-mailing cybersafe@usps.gov or call 1-866-877-7247.

#### Don't:

- Use an online search engine (Google or Yahoo) to navigate to sites requiring a password.
- Click on suspicious links or attachments.
- Answer unsolicited texts or calls from unknown numbers.

• Share your employee identification number, password, or multifactor authentication codes with anyone.

Ensure you are interacting with the appropriate website when accessing LiteBlue or any other online platform.

For more information and resources related to cybersecurity, visit the CyberSafe home page which can be accessed from LiteBlue.

Thank you for listening.

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